



**DNSSAB BOARD MEETING
MINUTES OF PROCEEDINGS**

Date: May 27, 2026, 1:00 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Chair Mark King
Vice Chair Lana Mitchell
Amanda Smith
Chris Mayne
Dan O'Mara
Ethel LaValley
Jamie Restoule
Justine Mallah
Maggie Horsfield
Mélanie Chenier
Peter Chirico
Terry Kelly

1. Call to Order

The Chair called the meeting to order at 12:56 PM.

Resolution #: DNSSAB 2026-42

Moved by: Amanda Smith

Seconded by: Dan O'Mara

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of May 27, 2026, at **12:56 PM.**

CARRIED

1.1 Declaration of Conflict of Interest

No conflicts were declared.

2. Opening Remarks by the Chair

3. Approval of Agenda

Resolution #: DNSSAB 2026-43

Moved by: Jamie Restoule

Seconded by: Justine Mallah

THAT the DNSSAB Board accept the agenda for the May 27, 2026, Board meeting.

CARRIED

4. Approval of Minutes

Resolution #: DNSSAB 2026-44

Moved by: Maggie Horsfield

Seconded by: Ethel LaValley

THAT the DNSSAB Board adopt the minutes of the April 22, 2026, proceedings of the Community Services Committee Meeting and the DNSSAB Board Meeting.

CARRIED

5. Delegations

There were no Delegations for the May 27, 2026, DNSSAB Board meeting.

6. CAO Verbal Update

Resolution #: DNSSAB 2026-45

Moved by: Ethel LaValley

Seconded by: Terry Kelly

THAT the DNSSAB Board receive the CAO's Verbal Update as presented to the Board on May 27, 2026.

CARRIED

7. Consent Agenda

Resolution #: DNSSAB 2026-46

Moved by: Maggie Horsfield

Seconded by: Vice Chair Lana Mitchell

THAT the Board receives for information, Consent Agenda items 7.1 and 7.2.

CARRIED

7.1 District-Wide Cold Weather Response Update, COORD-2026-023

7.2 Eligibility Verification Process, COORD-2026-022

8. Managers' Reports

8.1 Approve Audited Financial Statements

Resolution #: DNSSAB 2026-47

Moved by: Peter Chirico

Seconded by: Maggie Horsfield

THAT the District of Nipissing Social Services Administration Board approves the audited financial statements as presented and approved at the Finance and Administration Committee meeting through resolution #FA 2026-06.

CARRIED

8.2 Restricted Acts after Nomination Day, Delegation of Authority, CORP-2026-014

Resolution #: DNSSAB 2026-48

Moved by: Justine Mallah

Seconded by: Chris Mayne

WHEREAS Section 17 of the District of Nipissing Social Services Administration Board (DNSSAB) By-Law #1, restricts the actions of the Board if the Board meets the "Lame-duck" threshold; and

WHEREAS By-Law #1 states that nothing is preventing any person or body from exercising authority delegated by the Board; and

THAT the restricted acts listed in the By-law be delegated to the Chief Administrative Officer (CAO), as described in this report; and

THAT the delegation of authority would be effective on the date the Board is confirmed to be in lame-duck and would continue to the day after election day and/or end of the Board's term, depending on the CAO's threshold determination, as described in this report; and

THAT in the event the Chair does not seek re-election or is not re-elected, then the CAO be delegated to act as the spokesperson of the DNSSAB; and

THAT the DNSSAB approves the changes to the Political Elections Policy as presented.

CARRIED

9. Move In Camera

Resolution #: DNSSAB 2026-49

Moved by: Ethel LaValley

Seconded by: Mélanie Chenier

THAT the DNSSAB Board move in-camera on May 27, 2026, at **1:31 PM** to discuss matters of negotiations and matters subject to solicitor-client privilege.

CARRIED

9.1 In-Camera Agenda

9.2 In-Camera Minutes

9.3 Confidential Report from Coordinated Services Re Funding and Negotiations

9.4 Confidential Report from Coordinated Services Re Solicitor-Client Privilege

9.5 Confidential Report from Coordinated Services Re Negotiations

9.6 Back to Open Session

10. Adjourn In Camera

Resolution #: DNSSAB 2026-50

Moved by: Mélanie Chenier

Seconded by: Amanda Smith

THAT the DNSSAB Board approve the actions and directions discussed at the May 27, 2026, in-camera session.

CARRIED

11. Other / New Business

No new business was brought before the Board.

12. Next Meeting Date

The next DNSSAB Board meeting will be held on June 24, 2026.

13. Adjournment

Resolution #: DNSSAB 2026-51

Moved by: Peter Chirico

Seconded by: Vice Chair Lana Mitchell

THAT the DNSSAB Board Meeting of May 27, 2026, be adjourned at **2:12 PM**.

CARRIED